



## MINIMUM MONTHLY PAYMENT GUIDELINES

Minimum Balance	Maximum Balance	Minimum Monthly Payment
\$5.00	\$249.99	\$25.00
\$250.00	\$499.99	\$50.00
\$500.00	\$749.99	\$75.00
\$750.00	\$999.99	\$100.00
\$1,000.00	\$1,499.99	\$150.00
\$1,500.00	\$1,999.99	\$200.00
\$2,000.00	\$10,000.00	\$300.00

### Our Billing System:

- Patient statements are automatically generated on outstanding balances.
- Statements follow a dunning cycle (reminder levels) that escalate if balances remain unpaid.
- Payments that fall below the required monthly minimum will not stop the automated statement cycle. Accounts will continue to move through dunning levels and may still be subject to collections if balances remain unpaid.
- Accounts may advance to a final notice stage before being eligible for collections.
- Making timely monthly payments according to the above guidelines will keep your account in good standing and help avoid collection activity.

**For assistance with setting up a payment plan, please contact our Business Office:**

**701-228-9300 | Monday – Friday, 8:00 AM – 4:30 PM**